



# Notice of the 2021 AGM of the National Navigation Award Scheme

**18<sup>th</sup> November 2021**

***The AGM will be held at 7pm via Zoom. To register for the virtual AGM you must sign up on Tahdah [here](#). Joining instructions will be sent closer to the date to those who have registered. The deadline for registering attendance is 12pm on the 17<sup>th</sup> November.***

## **Election of Directors**

The current directors are:

Chair: Pete Hawkins

Treasurer: John Kewley – Freelance Provider

Company Secretary: Dave Thompson – Cumbria Ventures

Fabian Seymour – AFS Mountaineering

Chris Conley – RAF Air Cadets

Nigel Williams – Freelance Provider

Hua Cui – North Lanarkshire Council

Kevin Found – Salamander Outdoors

Mark Reid – Teamwalking

Rose Gare-Simmons - NavTrek

Three Directors must stand down each year on a rotational basis.

This year the following stand down. They may offer themselves for re-election:

Nigel Williams

Dave Thompson

Chris Conley

Margaret Porter – Appointed Director

Pete Hawkins – Appointed Director

The NNAS is looking for new Directors who will be able to bring specific expertise to the role, for example, marketing, social media, financial experience. If you feel you could add to the skills of the Board, please consider putting yourself forward. NNAS can have as many as 15 directors. Any registered provider, or staff member of a registered provider, can offer themselves for election as a Director by completing the nomination form below and returning it to the NNAS office before the AGM.

There are 5 directors' meetings per year, and we try to alternate with a northerly / southerly venue, depending on the location of Directors, although at this time most of the meetings are held via Zoom. If you would like more detail about this, please contact the office. Directors are encouraged to take on an additional role in a working group or project. Travel expenses are paid.

Please send fully completed nominations (see page 3 of this notice) to the office, to arrive no later than 12pm on the 18<sup>th</sup> November.



**AGM agenda items**

*If you wish any additional items to be included in the AGM agenda, please notify the NNAS office by 12<sup>th</sup> November 2021 (contact details below).*

*Please forward apologies to the office, [info@nnas.org.uk](mailto:info@nnas.org.uk)*

**AGENDA for AGM on 18<sup>th</sup> November 2021 at 7pm  
Via Zoom**

1. Welcome
2. Apologies
3. Minutes of AGM 2020
4. Matters arising
5. Chair's report
6. Treasurer's report
7. Approval of accounts for year ending April 30<sup>th</sup>, 2021
8. Election of Directors: In accordance with the memorandum and articles three directors must stand down each year. They may stand for re-election.
9. AOCB

*There will be a Q&A session following the AGM for you to ask any questions you may have of the NNAS Board. To allow the Q&A session to run smoothly, it would be helpful to have the questions submitted in advance. Please email any questions to the office by Wednesday the 17<sup>th</sup> November.*

**Please send fully completed nominations to the NNAS office, to arrive no later than 12pm on the 18<sup>th</sup> November 2021**

## Nomination for Director of NNAS

Name:	
Address:	
Telephone:	
Email:	
Provider name:	
Proposed:	<i>Must be a current registered Provider or Staff member of Provider</i>
Seconded:	<i>Must be a current registered Provider or Staff member of Provider</i>
Contact details of Referee:	
Date:	
Signed:	

Please give a brief summary of your experience, qualifications, what you feel you can bring to the NNAS and what areas you would like to help to develop (please use another sheet if needed):